

Rules & Regulations of St. Raphael's Cemetery

(Ratified by the Parish Council on 03-17-2016.)

General Information

1. All interments and disinterment in St. Raphael's cemetery shall be done in strict compliance with the laws, rules and regulations of the properly constituted authorities of St. Raphael's Parish, the town of Dubois, the County of Dubois and the State of Indiana.
2. Interments in St. Raphael's cemetery will not be restricted by reason of religious or non-religious affiliations of the person to be interred.
3. Interments and disinterment shall be done under the supervision of the Cemetery Committee.
4. Every interment shall be made of a vault of stone, concrete, metal or a combination of both. Such containers will be provided at the expense of the owner.
5. All lots must be properly marked with approved headstones, are to be made of Granite or Marble, Monuments should not exceed forty (40) inches in total height and fourteen (14) inches in total width. Single memorials shall not exceed forty (40) inches in total length. Double memorials shall not exceed seventy (70) inches in total length. Triple memorials shall not exceed ninety-six (96) inches in total length. All Headstones, including flat or ground level will require a footer. **Approval of any monument must be given before it is ordered and erected on cemetery grounds to ensure it doesn't exceed maximum limit.**
6. All interments and disinterment placed in sections 1 & 2 will be facing east. Sections 3 & 4 will have the body facing west. The inscription of the monument will coincide with the facing of the body.

Sale of Lots

1. All lots in the cemetery will be measured approximately 4' x 8'.
2. Single or double burial plots may be pre-purchased in the current available section of the cemetery. Lots will be sold in consecutive order in the available row of that section. (The only exception to this is if there are not enough plots available in the open section or row.)
3. At the time of purchase, each lot must have a specific name.
4. Single lots for registered parishioners of St. Raphael's Parish will be \$200. Double lots will be \$400 for registered parishioners.
5. Single lots for non-parishioners will be \$400 and double lots will be \$800.
6. Lots for infants (less than one year old) will be \$50 for parishioners, \$100 for non-parishioners. Infants cannot be buried on top of an existing grave.
7. Opening and closing cost of each grave is included in the Funeral Directors billing.
8. After the purchase of a lot or death of a loved one, a headstone must be in place within one year. This is to alleviate large unmarked spaces left in the cemetery. No lots will be sold in the future unless an appropriate headstone is ordered to be erected for that lot. A proof of purchase for monument/marker that is to be erected on that lot would be required.
9. Lot owners are prohibited from selling or transferring their lots. St. Raphael's will repurchase unused lots for the same purchase price, providing lot owner provides proof of ownership by deed, receipt or bill of sale.
10. Prices are subject to change with the approval of the St. Raphael's Cemetery Committee and Parish Council. All policies regarding St. Raphael's Cemetery will be reviewed annually.

Cremation

1. A cremation container must be interred on a legally owned lot.
2. A second cremation container may be interred on the same lot, but only one monument/marker per lot is permitted. (A maximum of two cremations per lot.)

Cemetery Care

1. Glass containers for flowers, greenery, et cetera are not permitted in the cemetery.
2. Live shrubs, bushes, flowers may not be planted.
3. All wire, plastic with wire, ornamental or artificial flowers should be removed within one week of any funeral.
4. Shepard's hooks are not permitted in the cemetery.
5. Brackets are required for the display of the American flag at the owner's expense.
6. **All decorations must be securely attached to the monument not to exceed 20 inch's above highest point of monument.** All decorations not secured to the monument may be placed as close to the base as possible during the months of November 1st – April 1st of the following year. When items become damaged or faded it is the responsibility of the family to dispose of these items. This is especially true during the mowing season. The Cemetery Committee and/or caretaker will reserve the right to remove anything that isn't in compliance with the rules and regulations.
7. Burial lots shall not be enclosed by fences, railings, copings, edging and decorative rock or stone, hedges or embankments.
8. No improvements of the cemetery will be permitted without the written consent of the Cemetery Committee.
9. The Cemetery Committee reserves the right to prohibit the erection of modification monuments, headstones or markers which it deems will be in conflict with the general plan of St. Raphael's Cemetery.
10. Payment for a lot does not convey the right of property but conveys only the privilege to use the lot in compliance of St. Raphael's rules and regulations.
11. Headstones and grave markers are the responsibility of those leasing the cemetery lot. Expenses incurred from damages remains their responsibility. Repairs must be made under the supervision of St. Raphael's Cemetery Committee. If monuments or markers are erected without the approval of the committee, the association reserves the right to remove any monument or marker in conflict with the general plan.

Signed: _____ **Date:** ____/____/____

Printed: _____

Signed: _____ **Date:** ____/____/____

Printed: _____

Signed: _____ **Date:** ____/____/____

St. Raphael's Cemetery Committee Member

Printed: _____